

# Stella J. Jones, MAT

sjones3@gmail.com | (404) 321-1234 | 1225 Pinecrest Drive, Austin, TX 78752 | <http://linkedin.com/in/SJ>

## SUMMARY OF QUALIFICATIONS

- Educator, teacher, and mentor with 8+ years of teaching experience in adult continuing education and 9 -12 grade environments.
- Knowledge areas include English literature, literacy, curriculum development, assessment, and educational technology.
- Designed and delivered engaging lesson plans that included collaborative learning activities and multi-media for classes of 10-30 participants.
- Expertise with Blackboard, Canvas, SPSS, APA style writing, webinar delivery platforms, online discussion forums, and Microsoft Office Suite.
- Delivered two state conference presentations, managed a blog on diversity in higher education, received Teacher of the Year Award in 2019.

## EDUCATION

### DOCTOR OF PHILOSOPHY IN EDUCATION

Walden University | Minneapolis, MN | Expected: Sep 2027

Specialization in Reading, Literacy, Assessment, and Evaluation

### MASTER OF ARTS IN TEACHING

Walden University | Minneapolis, MN | 2015

### BACHELOR OF ARTS IN ENGLISH

Rollins College | Winter Park, FL | 2007

## CERTIFICATIONS

- Texas Teaching Certification, 2015, renewed 2015
- English Language Arts and Reading (Grades 7 - 12), 2015, renewed 2020
- English as a Second Language (ESL) supplemental certification, 2015, renewed 2020

## TEACHING EXPERIENCE

### INSTRUCTOR

West Austin Community College | Austin, TX | 2020 - Present

- Teach face-to-face adult continuing education courses to diverse learners. Course topics include GED Preparation and Adult Basic Education.
- Serve on the Professional Development Committee; organized six professional activities that helped share instructional best practices and increase cultural awareness.

### TEACHER

Westhill High School | Austin, TX | 2015 - 2020

- Taught 9th, 10th, and 12th grade English Literature courses for classes of 20-30 students.

- Restructured 9th grade English curriculum and coached teachers on classroom delivery methods.
- Served on the Cultural Exchange Committee and actively contributed to the school community by organizing fundraisers, after-school programs, and professional development activities.
- Received Teacher of the Year Award in 2019.

## ADDITIONAL EXPERIENCE

### ACCOUNT MANAGER

Star Tribune | Winter Park, FL | 2012 - 2013

### REAL ESTATE AGENT

Keller Group | Winter Park, FL | 2011 - 2012

## WORKSHOPS DELIVERED

### TECHNOLOGY IN THE CLASSROOM

West Austin Community College, Austin, TX | Jun 2021

### ENGAGING LESSON PLANS

Westhill High School, Austin, TX | Mar 2020

## CONFERENCE PRESENTATIONS

Jones, S. (2020, February). *Integrating technology into the classroom*. A presentation at the Texas State Teachers Association Conference, Austin, TX.

Jones, S. (2019, April). *Collaboration and leadership*. A presentation at the Texas State Teachers Association Conference, Austin, TX.

## PUBLICATIONS

Jones, S. (2022). "Tailoring curriculum to international student needs." *International Educator*, 22, 89-92.

Jones, S. (2021). "Using technology to teach adult learners." *Journal of Education*, 18, 11-12.

## COMMUNITY INVOLVEMENT

### MANAGER AND EDITOR

Diverse Perspectives in Higher Education Blog | 2021 - 2022

### MENTOR

Boys and Girls Club, Austin, TX | 2013 - 2020

## PROFESSIONAL AFFILIATIONS

### MEMBER

American Association of Community Colleges | 2020 - Present

### MEMBER

American Association of Educators | 2015 - Present

### MEMBER

Texas State Teachers Association | 2015 - Present

BOARD MEMBER, CONFERENCE COMMITTEE MEMBER

Texas State Teachers Association | 2018 - 2020