

Criteria for MPH Portfolio

The MPH portfolio is an electronic copy of all products that you had a hand in creating, singly or jointly. It may be used to demonstrate professional expertise and skills in public health and is a major component of a successful practicum. It is strongly recommended that you keep a copy of all the products you submit to your electronic portfolio to have one for personal use. Your electronic copy will become the property of Walden University.

Portfolio: You will create your Portfolio using the SkillsFirst career management system which is based in the Department of Career Planning and Development. Your Portfolio will include your documents and products. Once completed, you will send your link to your preceptor for review and signature – and then to your instructor for grading, including the preceptor's handwritten signature. To learn how to access the Portfolio module, go to: <https://academicguides.waldenu.edu/careerservices/publichealthportfolios>

Items to include in the portfolio:

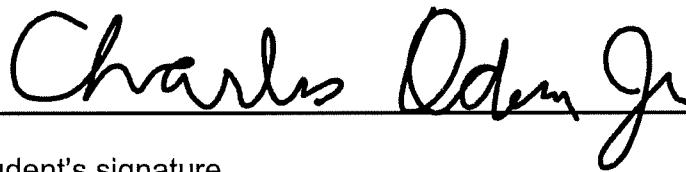
1. **Title page** with the student's name, field site name, preceptor name, and the date completed (may use the end date of the quarter).
2. **Student checklist** with a handwritten signature.
3. **Table of contents** listing all items included in the portfolio.
4. **Electronic copies of all products** that were agreed upon in the *Learning Agreement* – The student may not pass PUBH 6639 unless all agreed upon products are present in clearly identifiable fashion. The portfolio may include additional products beyond those agreed upon in the *Learning Agreement*.
5. **Product descriptions** – Each product must begin with an introductory page written by the student with a summary and explanation of the product. The summary must include the student's reflection, analysis, and self-assessment of learning.
6. **Supplemental items** – Items that were not created singly or jointly by the student must be so noted, to clearly delineate the student's own work. Students must include a written explanation of the purpose for including each supplemental item in the portfolio.
7. **Mapping competencies worksheet** (completed in Module 5 of PUBH 6639).
8. **Social change statement** – The portfolio must include a description of how the practicum experience impacted positive social change within the field site's service delivery area.
9. Electronic copies of **all signed time sheets**.
10. **Learning Agreement** and all approved addenda to the *Learning Agreement* (if applicable).
11. **References** – Students should provide appropriate scholarly references for any products they have developed or contributed to the development of with their preceptor. This can include but not be limited to any scholarly research that the student reviewed prior to creating specific products (e.g., PowerPoint presentations, brochures).
12. **Portfolio sign-off sheet** with preceptor's handwritten signature.

Note: After grading, portfolios may be reviewed by the Director of Public Health Practice and Continuing Education for adherence to the above quality parameters. Portfolios that do not meet these criteria may result in a retroactive change of the student's grade from Satisfactory to Unsatisfactory.

Student Checklist

Sign and include this checklist in the beginning of the portfolio after the title page.

- ☒ Title page with all required elements (someone who did not know anything about my practicum would be able to understand what I did).
- ☒ Table of contents.
- ☒ All products that were present in Learning Agreement, each in a separate section.
- ☒ Product description and summary for all products in a separate section.
- ☒ Supplemental items contain a summary page explaining use.
- ☒ Mapping competencies worksheet.
- ☒ Social change statement.
- ☒ Copies of all signed time sheets.
- ☒ Learning Agreement and addenda as appropriate.
- ☒ References from all products.
- ☒ Preceptor Sign-off Sheet.



Student's signature

Portfolio Rubric

	Criteria	Point range: 0-41	Point range: 42-47	Point range: 48-53	Point range: 54-60
Content	All components from the Learning Contract and portfolio criteria are present and clearly identified.	Does Not Meet Expectations	Meets Expectations	Very Good	Outstanding
Organization	Presentation is in logical order and easy to follow	Does Not Meet Expectations	Meets Expectations	Very Good	Outstanding
Visual Appeal	Presentation is attractive, professional looking, and neat.	Does Not Meet Expectations	Meets Expectations	Very Good	Outstanding
Written Expression	Punctuation, capitalization, spelling, word usage, sentence structure is appropriate.	Does Not Meet Expectations	Meets Expectations	Very Good	Outstanding
References	Scholarly, complete, and in APA format	Does Not Meet Expectations	Meets Expectations	Very Good	Outstanding

Grading scale

270-300=A

230-260=B

180-220=C

<180=F

Portfolio Sign Off

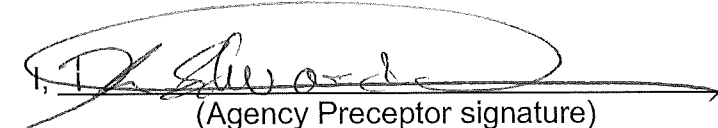
This form must accompany the portfolio. Place it in the front of the portfolio, as the first page.

Agency Name: PALSS

Agency Preceptor Name: DEAN R. EDWARDS

Student Name: Charles Odom

Date submitted to Walden:

 have inspected
(Agency Preceptor signature)

this portfolio on August 8, 2022 and agree that the contents are
(date)

an accurate and acceptable reflection of the student's professional activities
performed under the auspices of Walden University for fulfillment of the
practicum experience.